

13 November 1957

MEMORANDUM FOR: Members of Utilization Advisory Board

SUBJECT : Designation of Executive Secretary

1. Effective 4 November 1957, Mr. [REDACTED] is designated Executive Secretary of the Utilization Advisory Board, vice Mr. [REDACTED] who has been reassigned.

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2. Correspondence for the Utilization Advisory Board may be addressed to Mr. [REDACTED] in Room 354, Administration Building, 2430 E Street, N. W. Either Miss [REDACTED] may sign for Utilization Advisory Board mail.

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3. Mr. [REDACTED] can be reached by telephone on code 143, extension 3249.

[REDACTED]

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ROBERT AMORY, JR.,  
Chairman

Utilization Advisory Board

HANDLE VIA TALENT  
CONTROL SYSTEM ONLY